



Malawi Government

MINISTRY OF AGRICULTURE AND FOOD SECURITY

**INVITATION FOR BIDS (IFB) FOR THE PROCUREMENT OF 2020/21 CERTIFIED CEREAL
SEED UNDER FARM INPUT SUBSIDY PROGRAMME (FISP)**

PROCUREMENT REF. No. 019/NCB/FISP/SD/2020/21

DATE OF ISSUE OF BIDDING DOCUMENT: 19th JUNE 2020

DEAD LINE FOR BID SUBMISSION: 20th JULY 2020

1. The Government of Malawi (GoM) through the Ministry of Agriculture and Food Security has budgeted resources for procurement certified cereal seeds under FISP beneficiaries. The Ministry intends to apply part of the funds for payments of Contracts for supply and retailing of certified cereal.
2. Government of Malawi, through Ministry of Agriculture and Food Security, now invites bids from eligible companies that are registered with Seed Services Unit (SSU) as seed producers, to supply and retail seed to FISP beneficiaries in all selling points in all districts of Malawi, in the following estimated quantities.

Lot No	Item description	Variety	Estimated Quantity	Packaging	Retailing, delivery and distribution hubs	Retailing period
1	Certified improved Maize seed	All maize hybrid and OPV varieties,	5,000 MT	5 Kg pack of maize	All districts and trading centres in Malawi	September to December 2020
2	Certified improved Sorghum seed	All Sorghum varieties	50 MT	7 Kg pack of Sorghum	All districts and trading centres in Malawi	September to December 2020
3	Certified improved Rice seed	All Rice varieties	50 MT	7 Kg pack of Rice	All districts and trading centres in Malawi	September to December 2020

3. National Competitive Bidding (NCB) will be conducted in accordance with the National Procurement Laws.
4. There will be mandatory pre-bid meeting to all interested Bidders that will be held on 2nd July 2020, at Ministry of Agriculture headquarters, conference room, at 9:00 am.
5. Supplier should undertake to retail seed to FISP programme beneficiaries using electronic system developed by Procurement Entity.
6. Bidder should demonstrate willingness and have ability to pack the seed in required quantity, transport and store the seed to all districts and selling points in Malawi.
7. A complete set of Bidding Documents is to be sold to interested bidders at non-refundable fee Five thousand kwacha (MK5, 000.00) cash.
8. Completed bids, accompanied by a Bid Securing Declaration must be deposited in the Tender Box, placed at Procurement Unit, Room 76, first floor at or before 20th July 2020 at 10:00 am, and addressed to:

**The Chairperson,
Internal Procurement Committee and Disposal of Assets Committee
Ministry of Agriculture and Food Security,
P O Box 30134,
Capital Hill, Lilongwe 3**

8. Bids shall remain valid for **90 days** after the deadline for bid submission.
9. Interested eligible bidders may obtain further information from and inspect the bidding document, Monday to Friday 7:30 am to 4:30 pm, except public holidays and lunch hour, at the office of:

Chief Procurement Officer
Ministry of Agriculture and Food Security,
P. O. Box 30134,
Lilongwe 3, (First Floor, Room 76)
Phone: +265 01 789033/01 789 046/01 789 031
Facsimile: +265 01 789 189
Emails: hhowahowa@yahoo.com/justinkagona@gmail.com

10. Bids will be opened in the presence of bidders or bidders' representatives who may choose to attend the opening on 20th July 2020 2019, at 10:00 am at Ministry of Agriculture and Food Security Headquarters, Capital Hill, 1st Floor, Conference Room.

Signed

The Chairperson
(Internal Procurement Committee and Disposal of Assets Committee)
MINISTRY OF AGRICULTURE AND FOOD SECURITY